

# **ALLIANCE UNITED METHODIST CHURCH BUILDING USE REGULATIONS**

- Meeting time and date should be scheduled with the church office (30) days prior to the meeting date to guarantee availability.
- Children should not be left unattended during meetings.
- Nursery facilities are not available for use without prior arrangement and approval by the Nursery Committee.
- All rooms and areas should be left in the same condition as found.
- All equipment, including the copier and sound equipment, is church property and should not be used without permission.
- Temperature control devices should not be adjusted.
- The church office is for church-use only, please do not enter.
- The Sanctuary is a place of worship. No horseplay or running.
- Any damage of property should be reported to the church office immediately.
- Restricted construction areas should be adhered to.
- The building use fee should be paid on or before the day of the event.
  1. \$75.00 an hour for Gym/Sanctuary Use
  2. \$35.00 an hour for kitchen use
    - a. \$75.00 Cleaning Fee (Refundable)
  3. \$35.00 an hour for classrooms
  4. A flat fee of \$50.00 for a trained AUMC member to run the sound system.
- A paid staff member will have the option pending trustee approval, to utilize rooms at AUMC for no charge.
- No unauthorized use of AUMC property is allowed.

By signing below, I am agreeing to the above-mentioned regulations. I also am agreeing to be the responsible party for my group or organization. I understand failure of my organization to follow these regulations could lead to the discontinued use of these facilities.

**I AND/OR THE ORGANIZATION RELEASE AND WAIVE ANY AND ALL CLAIMS, DAMAGES, INJURIES, AND CAUSES OF ACTION WHATSOEVER AGAINST THE CHURCH, AND SHALL INDEMNIFY AND HOLD THE CHURCH, ITS STAFF, AND VOLUNTEERS FROM SAME.**

**PRINTED NAME:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_